



**CA SAKERABANU S. PALSANIYA**  
**CHARTERED ACCOUNTANTS**  
(M.Com, F.C.A)  
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## OB OBJECTIVE

Seeking Assignments in Finance & Accounts, Taxation, Auditing with an organization of repute  
Location Preference: India / Overseas

## PROFILE SUMMARY

- A dynamic professional with nearly 8 years of experience in Finance & Accounts, Taxation, Auditing in Professional Services Industry
- Currently working in S.S.PALSANIYA & CO (Chartered Accountants) Sidhpur, Gujarat as Practicing Chartered Accountant since March 2020.
- Further associated with S.B.MANDALIA & CO. (Chartered Accountants), Sidhpur as a Partner
- Possess good knowledge & understanding of Auditing, Income Tax, VAT Tax & various Reconciliation Statements (like Stock, Bank, etc.)
- Gained experience in devising & implementing financial procedures, maintaining and finalizing accounts as per the statutory requirements & the Companies Act
- Knowledge of handling Taxation & Audit Procedures.
- Deft at handling Finance & Accounts, Taxation (VAT, Service Tax), Reconciliation Statements (like Stock, Bank, etc.), Stock & Tax Audits, etc.
- An effective communicator with exceptional interpersonal, problem solving, planning, presentation, creativity and people management skills
- Statutory Bank Audit Experience since last 8 years.

## CORE COMPETENCIES

### Taxation & Auditing

- Coordinating with Auditors, finalising Tax Audit & evaluating Internal Control Systems
- Conducting Tax Audits as per section 44AB of the Income Tax Act, 1961

### Finance & Accounts

- Implementing accounting / financial systems to ensure smooth processing internal Control system
- Presenting a true & fair view of the financial position by preparing financial statements

### Statutory Compliance

- Interfacing with Taxation Authorities for timely filing of TDS & Income Tax Assessments
- Filing financial accounts & annual returns & keeping up-to-date statutory records

## ORGANISATIONAL EXPERIENCE

<b>March'20 -Running</b>	<b>S .S. Palsaniya &amp; Co (Chartered Accountants), Sidhpur, Gujarat as Practicing Chartered Accountant</b>
<b>June'13-Runnig</b>	<b>S.B.Mandaliya &amp; Co (Chartered Accountants), Sidhpur, Gujarat as Partner</b>
<b>Jan'12- May'13</b>	<b>S.B.Mandalia &amp; Co. (Chartered Accountants), Sidhpur, Gujarat as Employee</b>

Jun'10- July'11

S.B.Mandalia & Co. (Chartered Accountants), Sidhpur, Gujarat as Article Assistant

Oct'07- March'10

Amal Datt & Associates. (Chartered Accountants), Ahmedabad, Gujarat as Article Assistant

#### Responsibilities

- Prepared:
    - Audit Plan and ensured completion of the same in time with compliance to Accounting Standards
    - Reports as per the requirements of Companies Audit Report Order (CARO), 2003
  - Planned & filed the Return Of Income (Income Tax Returns) of various assesses like companies, firms, individuals, etc. including E-Filing & the E-TDS returns of tax deductions
  - Settled & drafted Company Accounts & Reports
  - Conducted internal Audit for Future Group.
  - Conducted various Physical stock inspections
  - Handled Service Tax Returns & various Reconciliation Statements (like Stock, Bank, etc.)
- Highlights:

#### EDUCATION

- Completed CA Nov 2012 Exam – Final from The Institute of Chartered Accountants of India (ICAI), Ahmedabad (1<sup>st</sup> attempt)
- M.Com. from Gujarat University with 58% in 2011
- B.Com. from SLCC, Ahmedabad, Gujarat University with 73% in 2009
- 12<sup>th</sup> from Jay Ambe Girls High School, Ahmedabad, Gujarat Board with 89.47% in 2006
- 10<sup>th</sup> from Jay Ambe Girls High School, Ahmedabad, Gujarat Board with 87.57 % in 2004

#### IT SKILLS

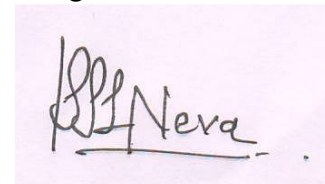
Well versed with MS Office Tool (Excel & Word), Software (Tally.ERP 9.0), E-Payment of Tax & Internet Applications and other accounting softwares.

#### PERSONAL DETAILS

Date of Birth: 01<sup>st</sup> December, 1988

Languages Known: English, Hindi & Gujarati

Signature



CA SAKERABANU S. PALSANIYA